Funded Children Fees

- 10% sibling discount Please note: discounts are not applicable to care packages and only on additional hours. Only one discount can be used at any one time

Morning Session	8:00-13:00
Afternoon Session	13:00-18:00
School Day	8:30-16:00
Full day	7:30-17:30 or 8:00-18:00

9 month additional hourly rate (part time)	£7.35
2, 3 & 4 year old additional hourly rate (part time)	£6.75
Universal (15 hours) additional hourly rate (part time)	£6.30
Funded additional hourly rate (full time)	£5.70
Care Package (Flat Rate)*	£6.00
Care Package – 2 Year Assessment*	£4.00

- To secure your child's nursery place we require the following:
  - The registration booklet, completed fully and signed by all parents with parental responsibility, must be returned to the nursery manager.

    A non-refundable** registration fee of £25.00 is required to secure your child's nursery place. However, if your child attends a funded only place, the registration fee will be refunded by placing a credit on your account and it will be deducted off the first months care package charges.
  - It will not be refunded if you no longer require a nursery place at Child 1st.
- Proof of 2 year old funding and Expanded funding must be seen or emailed to stoke@child1st.net
- **If attending any additional hours a registration fee of £25 is required to secure the additional hours.**
- **A calendar months' notice in writing is required to cancel or reduce your sessions, otherwise full fees are payable. You must decide when your child becomes eligible for the funding whether you would like to claim this as 'Term Time Only' or 'Stretched' as you will not be able to change it until the start of the next academic year.**
- We are closed for the Bank Holidays and for the week between Christmas and the New Year. If Christmas Eve falls on a week day, the Nursery will close at 12.30pm. Charges apply for this period and are reflected in your invoice.
- Absences due to illness and holidays will be charged at the normal rate and are non-refundable.
- Fees are payable in advance on 1st of the month [e.g. July's fees are payable on 1st July).
- **Payment by standing order, Tax Free Childcare, Childcare vouchers only.**
- All funded invoices are calculated in line with the academic year and split into equal monthly payments.
- In the event of late payment of fees (30 days after payment due date) the nursery reserves the right to charge late payment charges to the parent of £40 per month.
- As per our terms and conditions, **a minimum of one full day or two half days are required.**
- Nappies, wipes, formula milk and sun cream are all included within our fees.
- We provide weekly Forest School experiences for our pre-school children, and weekly rhythm time for our toddlers.
- **Fees may be reviewed at any time but any changes will be subject to at least one calendar months' notice.**
- Extra sessions can be booked subject to available space. Payment for all extra sessions is due prior to your child attending the session.
- **Late collections will be charged at a rate of £25 for the first 15 minutes followed by £1 for every 1 minute thereafter to cover additional costs.**
- We reserve the right to charge interest on late payments and claim the cost of bank charges incurred as a result of a dishonoured cheque or standing order.
- **Child 1st uses** the Famly app to keep you and your family updated. You will be able to receive pictures of your child, important notices, views invoices and much more. Once you have registered your child, you will receive an email from notification@famly.co which will detail how to create your Famly account.

Looking for help with your childcare costs?

If you visit https://www.beststartinlife.gov.uk/ you will find various different types of support available to help with your childcare. These are subject to different eligibility criteria

9 month old funding (Working Families) - Eligible working families may be able to claim 1140 hours funding per year. You can apply for this at https://www.gov.uk/check-eligible-free-childcare-if-youre-working?step-by-step-nav=f517cd57-3c18-4bb9-aa8b-1b907e279bf9

*this is a voluntary charge, however you will be required to provide meals for your child in line with our Lunchtime Policy
**this charge will be waived for local authority funded 2Yos (assessed) accessing only funded hours. Proof of eligibility is required.

2 year old funding (Assessment Based) – for families in England who are receiving certain types of support. If you meet the eligibility criteria, your child can receive up to 570 hours funding per year. Eligibility for 2 year old funding can be checked at https://www.beststartinlife.gov.uk/

2 year old funding (Working Families) - Eligible working families may be able to claim 1140 hours funding per year. You can apply for this at https://www.gov.uk/check-eligible-free-childcare-if-youre-working?step-by-step-nav=f517cd57-3c18-4bb9-aa8b-1b907e279bf9

3 & 4 year old funding – All 3 and 4-year-old children in England are entitled to universal early years entitlement funding and can receive up to 570 hours funding per year.

30 hours funding - As well as the universal 15 hours, eligible working families may be able to claim an additional 570 hours funding per year. You can apply for this at https://www.gov.uk/30-hours-free-childcare?step-by-step-nav=f517cd57-3c18-4bb9-aa8b-1b907e279bf9

Tax Free Childcare – for working families earning under £100k and at least £152 per week. For every £8 you pay into an online account, the government will add an extra £2, up to £2,000 per child per year.
You can find more information at https://www.gov.uk/get-tax-free-childcare

Tax Credit for Childcare - If you are an existing tax credits customer you can claim back up to 70% of your eligible childcare costs for children under 16 (or under 17 for disabled children).

Universal Credit for Childcare - You, and any partner, must be working, or you're due to start work, and are claiming Universal Credit. You can claim back up to 85% of your eligible childcare costs for children under 17.

Care to Learn scheme – this scheme can help with childcare costs while you study. You must be aged under 20 at the start of your course.
https://www.gov.uk/care-to-learn?utm_source=childcarechoices&utm_medium=microsite

Childcare Grant Payment Service – this scheme may be able to help with childcare costs whilst you are attending University. You can get 85% of your childcare costs or a fixed maximum amount, whichever is less.
Further information can be found at https://www.gov.uk/childcare-grant

Signed (Parent/Carer)…….. Date: …….

Nursery Lunchtime Policy

At our nursery, we aim to promote healthy eating habits and ensure lunchtime is a calm, safe, and enjoyable part of the day. To support this, we ask all parents and carers to follow the guidelines outlined below when providing a packed lunch for their child. Due to space limitations and compliance with Environmental Health; the nursery is unable to store, prepare or reheat food within the setting. Therefore, packed lunches MUST be brought to the nursery at lunchtime and then collected promptly once lunch has finished.

Packed Lunch Guidelines

- All lunch items and water bottles must be clearly labelled with the child's name.
- All food must be fully prepared and ready to eat.
- Lunches should be provided in line with the EYFS Nutrition Guidance, promoting balanced and nutritious meals.
- Each lunch should include at least one portion of fruit and one portion of vegetables.
- We request that children bring water only to drink.

The following items are not permitted:

- Sweets or chocolate
- Crisps
- Sugary drinks
- Nuts

Due to the high risk of nut allergies, we do not allow children to bring foods containing nuts.
The nursery also recognises that some children may require special diets that do not allow for the guidelines above to be met exactly. These should be discussed with nursery and parents are urged to be responsible in ensuring that packed lunches are as healthy and close to the guidelines as possible.
For these reasons children are also not permitted to swap food items.

Additional Requirements

In line with government guidance, we request that parents/carers:

- Provide a detailed list of the ingredients included in your child's packed lunch to support our allergy and dietary management protocols.
- The nursery manager reserves the right to review the contents of any packed lunch to ensure they meet our guidelines.
- If a suitable packed lunch is not provided, the nursery will supply a lunch and parents will be charged in line with nursery fees.

Things to Consider

- If a child refuses their packed lunch and requests a nursery lunch instead, a nursery meal will be provided and charged accordingly.
- Please note that hot meals stored in a thermos flask may be accepted by some nurseries; however, we do not accept responsibility for the temperature or safety of such items once on site. Please speak to the manager if you are considering this option.

Monitoring & Review:

Packed lunches will be regularly reviewed by staff.
Unhealthy food and drink items will receive a healthy eating note in the packed lunch informing them of the policy and to encourage healthy choices.
If a child regularly brings a packed lunch that does not conform to the policy the nursery will contact the parents to discuss this.

Signed (Parent/Carer):…….. Date: …….